



The Garden Show & Spring Festival

June 4 to 6, 2020 | 4 - 11 pm, Beirut Hippodrome

N°

APPLICATION FORM

1. COMPANY DETAILS

Company		(For billing)		
M.O.F. N°		Commercial Register N°		
Contact Person		Mobile		
Exhibition Coordinator		Mobile		
Mailing Address		Country		
Phone	Email	Website		
Page	@	@		
Category (please circle)	Florist / Nurseries	Architecture / Landscaping	Gardening Equipment	Outdoor furniture / Accessories
	Universities	Food / Beverage	Handicrafters	NGO

2. APPLICATION

We hereby apply to participate:

Your Order
→ <input type="text" value="US \$"/>

Stand N°	→	<input type="text" value="US \$"/>
<input type="checkbox"/> Option1 (9) Stand Rate <input type="checkbox"/> Option2 (16) <input type="checkbox"/> 1 800 US \$ <input type="checkbox"/> Option3 (25) <input type="checkbox"/> 3 200 US \$ <input type="checkbox"/> Option4 (50) <input type="checkbox"/> 5 000 US \$ <input type="checkbox"/> Option5 (100) <input type="checkbox"/> 10 000 US \$ <input type="checkbox"/> Special rate (9sqm for Handicrafters and NGOs) <input type="checkbox"/> 20 000 US \$ <input type="checkbox"/> 1 100 US \$	Tent Rental Fees <input type="checkbox"/> 250 US \$ <input type="checkbox"/> 350 US \$ <input type="checkbox"/> 450 US \$	

Sponsorship/ Effective Advertising	→	<input type="text" value="US \$"/>
Specify		

Advertisement in	<input type="checkbox"/> Taste & Flavors	<input type="checkbox"/> Lebanon Traveler	→	<input type="text" value="US \$"/>
<input type="checkbox"/> Back cover 3 150 US \$ <input type="checkbox"/> Inside front cover 2 520 US \$ <input type="checkbox"/> Inside back cover 2 100 US \$ <input type="checkbox"/> Center spread 3 780 US \$	<input type="checkbox"/> Double page spread 3 150 US \$ <input type="checkbox"/> Full page 1 730 US \$ <input type="checkbox"/> Full page advertorial 1 350 US \$ <input type="checkbox"/> 1/2 page 1 100 US \$			
Online Advertisement	<input type="checkbox"/> Bronze bundle 1 950 US\$ <input type="checkbox"/> Silver bundle 3 000 US\$	<input type="checkbox"/> Gold bundle 5 500 US\$		

PAYMENT METHOD: 50% upon signature - 50% on or before 4 May 2020

No application will be considered binding upon the Organizer unless accompanied by the appropriate payment.

All payments have to be made by check or bank transfer to the order of Hospitality Services s.a.r.l.

A/C No. 124229512 - BANQUE LIBANO-FRANCAISE S.A.L. - Sin-EI Fil - Lebanon Swift Code: BLFSLBBX

IBAN: LB 80 0010 0000 0000 0001 2422 9512 (Please allow an extra 25 US\$ for each bank transfer).

By signing the present application, we irrevocably undertake to pay the amount due as indicated above and formally agree to abide by the terms and conditions overleaf.

(This application must be signed by a person duly authorized.)

Additional contact person _____

For and on behalf of the exhibiting company

Date _____

Name _____

Position in company _____

For Organizers use only

SR/EO SC CS PM ID

SUB TOTAL 1	<input type="text" value="US\$"/>
D.I.A.	<input type="text" value="US\$"/>
SUB TOTAL 2	<input type="text" value="US\$"/>
+11% VAT	<input type="text" value="US\$"/>
TOTAL	<input type="text" value="US\$"/>

Signature & Company Stamp (stamp is compulsory)

TERMS AND REGULATIONS FOR PARTICIPATION

1- TERMS OF REFERENCE

In these terms and regulations for participation, the term "Exhibitor" shall include all employees, staff and agents of any company, partnership, firm or individual to whom space has been allocated for the purpose of exhibiting.

The term "Exhibition" shall mean: "Garden Show & Spring Festival 2020"

The term "Organizer" shall mean: Hospitality Services s.a.r.l & Myriam Shuman

2- APPLICATION FOR PARTICIPATION

- All applications for participation shall be made on the prescribed application form, which shall be submitted to the Organizer. Rejection of an application shall not give rise to any claim for damage.
- The contract shall be established when the Exhibitor submits the application form and pays to the Organizer 50% of the participation fee.
- Application form must be completed by all required information. By signing the application, the Exhibitor is deemed to have agreed on all these terms and regulations unconditionally and formally waives his right to contest same.

3- ALLOCATION OF EXHIBIT SPACE

- The Organizer shall allocate the space in accordance with the nature of the exhibits or in the manner the Organizer deems fit.
- Should exceptional circumstances so demand, the Organizer shall reserve the right to change the space allocated to the Exhibitor at any time prior to the commencement of the build-up of the exhibition. Such changes shall be at the discretion of the Organizer and the Exhibitor shall have no claim for compensation as a result of the changes.

4- USE OF EXHIBIT SPACE

- Exhibitors are bound to exhibit the announced products or services and to have competent personnel during the open hours of the Exhibition. Every Exhibitor is entitled to occupy the space allotted to him (to check date and time, see exhibitors' manual). In the event of default for whatever reason, the Organizer has the right to deal with the space in any way he thinks best and in this case the exhibition deposit will not be refunded.
- All exhibits must accord with the description of the application form and be related to the theme of the Exhibition.
- Exhibitors are not allowed to sub-let the space allotted to them to other parties either in whole or in part without the written consent of the Organizer. Modifications including decoration such as painting the floor, ceiling and pillars will not be permitted, and consequent damage to the Exhibition hall will be compensated by the Exhibitor.
- Exhibitors will be totally responsible for the cost of restoring to its original condition any part of the land or structure occupied by them, which has been altered or damaged in any way.
- Exhibitors shall be totally responsible for the obtention of visas as may it be required to enable them, their staff, agents, representatives, visitors, or others to attend the Exhibition. In no event shall there be any claim for damages or otherwise against the Organizer in respect of any loss or expense relating thereto.

5- TERMS AND METHODS OF PAYMENT

- 50% deposit of the participation fee and of relevant stand charges must be paid upon signature by the Exhibitor. The balance shall be paid not later than 30 days prior to the opening of the exhibition.
- The participation fee shall be paid by the due date. Otherwise the Organizer has the right to cancel the contract, and in this case, the Exhibition deposit will not be refunded.

6- BREACH OF CONTRACT AND WITHDRAWAL BY EXHIBITOR

- In the event of abandonment or rejection of the allocated spaces, the Organizer has the right to cancel the Exhibitor's application. In this case, the Exhibition deposit will not be refunded.
- In the event of partial abandonment or rejection of the allocated space, the Organizer has the right to cancel the application or reallocate the partly abandoned or rejected space.

7- CHANGES OF DATES OR CANCELLATION OF EXHIBITION

- If unforeseen events arise which are not the responsibility of the Organizer, the Organizer reserves the right to:
 - Cancel the Exhibition: in this case the participation fee will not be refunded.
 - Change the date of the exhibition: in this case the Exhibitors who are able to attend the fair at the new date are authorized to cancel their contract by registered letter within one week following their notification of the change of date and in this case, the Organizer will keep 50% of the participation fee.
- The Organizer reserves the right to terminate the exhibition if use or occupancy of the Exhibition premises is or will be materially interfered with by reason of fire, casualty, strike, embargo, injunction, acts of God, or any other act or any other force majeure or event beyond the Organizer's reasonable control during any period of time the availability of which is critical to the success of the fair. It is expressly agreed that such a termination shall not constitute a breach of this agreement.
- The Organizer reserves the right to change the venue and duration of the Exhibition if exceptional circumstances demand. No refunds will be given.

8- DECORATION OF STAND SERVICES

- All Exhibitors must complete their construction and/or decoration by the date and time stipulated by the Organizer in the exhibitor's manual.
- The Organizer reserves the right to make an additional charge to each Exhibitor equal to any amount charged to them for any services supplied whether specifically ordered or not. The Organizer accepts no responsibility to breakdown or failure of any of the services provided for or in connection with the Exhibition.

9- MOVEMENT OF EXHIBITS

Exhibitors undertake to remove all exhibits from the venue within two days after the end of the exhibition and shall indemnify the Organizer for loss by reason of delay or damage to the Exhibition Hall. All kind of animals are not allowed to enter the venue.

10- SECURITY

- The Organizer shall take all the reasonable security precautions in the interest of exhibitors and visitors.
- The Organizer shall not be held responsible for any loss or theft or damage to exhibits at the Exhibition Hall during the build-up, Exhibition & dismantling period. The Organizer shall also not be held responsible for any loss or damage to exhibits or any article belonging to the Exhibitor.

11- INSURANCE

The Organizer is not responsible for any damage caused by the exhibitors to a third party or to themselves, nor to the weather conditions and its consequences, the loss, theft or destruction of equipment or commercial goods exhibited. Each Exhibitor must subscribe an individual insurance policy against these risks.

12- FIRE REGULATIONS

- Materials used in stand and display construction must be properly fire-protected in accordance with the regulations of fairgrounds.
- The Organizer has the right, should circumstances so require, to make changes to the Exhibitor's stand for the purpose of fire control.

13- SUPPLEMENTARY CLAUSES

- Whenever necessary, the Organizer shall have the right to issue supplementary regulations in addition to those in "the Terms and Regulations for participation" to ensure the smooth management of the exhibition.
- Any additional written regulation instruction shall be binding on the Exhibitors.
- The Exhibitor shall also observe Garden Show & Spring Festival 2020 Exhibitor's Manual.
- An Exhibitors' manual will be sent to each Exhibitor containing detailed instructions for the organization of the exhibition.

14- DISPUTES AND JURISDICTIONS

- The Organizer will be validly notified of any claim only if submitted in writing to the address given below on the former page within two weeks of the closing date of the Exhibition. Notices or claims addressed to the Exhibitors will be posted at the address given below and deemed to have been delivered within 5 working days of being posted.
- Any dispute or question which may arise at any time hereinafter between the Organizer and the Exhibitor concerning these "Terms & Regulations for Participation" or the rights and liabilities of the parties hereto shall be settled by the competent court in Lebanon in accordance with the Lebanese laws.

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Dekwaneh, Main Road, Borghol bldg, 2nd floor | Tel +961 1 480081 | Fax +961 1 482876

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